



Gold Standard
for the Global Goals

Climate Security and Sustainable Development

TEMPLATE

STAKEHOLDER CONSULTATION REPORT

PUBLICATION DATE **05.05.2022**

VERSION **v. 2.0**

RELATED SUPPORT

TEMPLATE GUIDE Stakeholder Consultation Report v.2.0

This is a report template to be used for filling the information pertaining to Local Stakeholder Consultation and Stakeholder Feedback Round conducted in line with the [Stakeholder Consultation and Engagement Requirements](#).

This document contains the following Sections

[Key Project Information](#)

[SECTION A - Information made available to Stakeholders](#)

[SECTION B - Invitations made to Stakeholders](#)

[SECTION C - Report of the Consultation Process](#)

[SECTION D - Continuous input / Grievance mechanism](#)

[SECTION E - Stakeholder Feedback Round](#)

KEY PROJECT INFORMATION

GS ID of Project	GS12153
Title of Project	Grid-connected solar PV plants in Togo
Version number of this Report	1.0
Completion date of version	26/10/2023
Time of First Submission Date	26/10/2023
Start Date of the Project	18/08/2023
Date of Meeting (s)	04/08/2023
Project Cycle:	<input checked="" type="checkbox"/> Regular <input type="checkbox"/> Retroactive

SECTION A. INFORMATION MADE AVAILABLE TO STAKEHOLDERS

A.1. Preliminary agenda for the meeting

The topics discussed during the Local Stakeholder Consultation of August 04, 2023 are summarized in the table below.

Agenda	
09:00	Welcome from the King of Kpessi
09:15	Welcome from the Director and CEO of SUNTEC-TOGO SARL
09:25	Message from atmosfair representative
09:30	Opening speech by the Governor of the Lakes or his representative
10:10	End of the opening ceremony - Coffee break
10:45	atmosfair and the Gold Standard Certification of the project
11:00	Explanation of the project
11:15	Clarification of questions about the project
12:15	Discussion of likely positive and negative impacts of the project
13:30	Lunch
13:45	Discussion on the mechanism for input & grievance mechanism
14:00	Information on next steps and evaluation of the meeting with
14:30	End of ceremonies
15:00	Optional visit to the project site



2

04/08/2023

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A.2. A non-technical summary of the project

The aim of the project “Grid-Connected solar PV plants in Togo” is to provide clean and affordable energy to the people of the Togolese Republic. The project comprises the construction and operation of several PV plants in Togo with a total installed capacity of 10-megawatt. The realization takes place in several construction phases at different project locations over the next 3 years. The electricity produced by each PV plant is fed into the national grid. The project takes the approach of using agricultural land to simultaneously grow agricultural crops and generate PV electricity (“Agri-Photovoltaic”). The technology used in this project is solar PV. Solar modules convert light energy into electrical Direct Current and an inverter converts the Direct Current into Alternating Current. Before the solar power is fed into the public grid, a transformer in a substation increases the voltage.

10 MWp Grid-connected solar PV plants in Togo

- The project comprises the construction and operation of several PV plants (Greenfield) takes place in several construction phases at different project locations in Togo (Region Plateau, Region Kara, Region Central).
- The total installed capacity is 10-megawatt.
- The electricity produced by each solar PV plant is fed into the national grid.
- The project takes the approach of using agricultural land to simultaneously grow agricultural crops and generate PV electricity (“Agri-Photovoltaic”).
- The project will registered under the Gold Standard and later on under the new Art. 6.4 Mechanism.



Seite 12

04/08/2024

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The first construction phase will take place in the village of Kpessi in the Plateau Region. It will cover the implementation of a 2-megawatt solar PV plant on farmland to provide protection from the increasingly frequent weather extremes. The land then serves two important functions, producing both clean electricity and food.

A.3. Contact details to get further technical detail and project information

<p>Suntec-Togo Sarl Mr. Kouami Folly KUEGAH Email: lorenzo@suntec-togo.com Phone: +228 96 38 3838 www.suntectogo.com</p>	<p>atmosfair gGmbH Mr. Kevin MOELLER Email: moeller@atmosfair.de Phone: +49 30 12084 8062 www.atmosfair.de</p>
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A.4. Summary of economic, social and environmental impacts of the Project

The project “Grid-Connected solar PV plants in Togo” will bring numerous benefits.

(1) The project will feed affordable and clean energy into the Togolese grid, increasing the share of renewable energy in the Togolese and global energy mix. With an estimated Annual Energy Production of 150.000.000 kWh with an installed capacity of 10-

megawatt, this project could benefit more than 112.000 people¹ (contribution to Sustainable Development Goal 7).

(2) The project will promote economic development by creating new jobs during construction and operation & maintenance of the solar PV plants. All jobs will be in acceptable labor conditions including wage, working hours, health & safety standards. In addition, the project sites of the solar PV plants are located in agricultural special economic zones ("Agropolises") and can thus encourage the establishment of agricultural businesses and the processing of agricultural products (contribution to Sustainable Development Goal 8).

(3) The project will further contribute to mitigate climate change. The operation of the solar PV plants will save significant amounts of greenhouse gas emissions and reduce the CO₂ emission factor for grid electricity in Togo (contribution to Sustainable Development Goal 13).

The project will further create the following indirect co-benefits:

(4) The agricultural component of the solar PV plants produces protein-rich foods and high-quality vegetables, contributing to improved food security for residents (SDG 2).

(5) The project owner will provide community forest or mangroves in the immediate vicinity of the project sites to compensate for any loss of plant stands. The wood will have multiple uses, from pharmacopoeia to firewood and food.

A.5. Other relevant information to help stakeholders understand the project

N/A

¹ Electricity consumption per capita: 133 kWh/ year (2020); <https://www.worlddata.info/africa/togo/energy-consumption.php>

SECTION B. INVITATIONS MADE TO STAKEHOLDERS

B.1. Invitation tracking table

Category code	
A	Local people, communities/ and or representatives who are directly or indirectly affected by the project
B	Stakeholders with land-tenure right to the project
C	Local policy makers and representatives of local authorities
D	National Government officials or National focal bodies responsible for the project in the host country, for example, Designed National Authority (DNA)
E	Local non-governmental organisations (NGO's), Women Groups working on topics relevant to the project
F	A Gold Standard representative at help@goldstandard.org
G	Relevant international Gold Standard NGO Supporters with a representation in your region and ALL GS supporter NGOs located in the host country of the project.

Category Code	Stakeholder Type/Organisation (if relevant)	Name of invitee	Male/ Female	Method of invitation	Date of invitation (>30 days before Meeting)
A	Local		M	Email	04/07/23
	Local		F	Email	04/07/23
	Local		M	Email	04/07/23
	Local		F	Email	04/07/23
	Local		F	Email	04/07/23
	Local		F	Email	04/07/23
	Local		F	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Email	04/07/23
	Local		F	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Email	04/07/23
	Local		M	Paper	30/06/23
	Local		M	Paper	30/06/23
	Local		F	Paper	30/06/23

	Local		M	Paper	30/06/23
	Local		M	Paper	30/06/23
	Local		M	Paper	30/06/23
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	Local		F	Paper	30/06/23
	Local		M	Paper	30/06/23
	Local		M	Paper	30/06/23
	Local		M	Paper	30/06/23
	Local		M	Paper	30/06/23
B	King of Kpessi		M	Email	04/07/23
C	Mayor of Adetikope		M	Email	04/07/23
	Mayor of Lacs1		M	Email	04/07/23
	Mayor of Lacs2		M	Email	04/07/23
	Mayor of Lacs3		M	Email	04/07/23

	Mayor of Lacs4	[REDACTED]	M	Email	04/07/23
	Mayor of Kpessi	[REDACTED]	M	Email	04/07/23
	Maire Commune Est-Mono	[REDACTED]	M	Email	04/07/23
	Maire Est-Mono 1	[REDACTED]	M	Email	04/07/23
	Maire de Nyamassila	[REDACTED]	M	Paper	03/07/23
	Chef Du Village Okpokedje	[REDACTED]	M	Paper	03/07/23
	Chambre des Metiers Kpessi	[REDACTED]	M	Paper	03/07/23
	Secetaire Chef Canton de Kpessi	[REDACTED]	M	Paper	03/07/23
	Chef du Village Wassirou	[REDACTED]	M	Paper	03/07/23
	Chef de Village Agbezan	[REDACTED]	M	Paper	03/07/23
	Chef de Village Ayekpada	[REDACTED]	M	Paper	03/07/23
	Chef de Village d’Afeyeye	[REDACTED]	M	Paper	03/07/23
D	Direction de l'Environnement	[REDACTED]	M	Email	04/07/23
	Ministre de l’Agriculture	[REDACTED]	-	Email	04/07/23
	Ministère de la promotion de l’investissement	[REDACTED]	-	Email	04/07/23
	Direction Générale du Travail	[REDACTED]	M	Email	04/07/23
	Ministre de l'Eau	[REDACTED]	-	Email	04/07/23
	Ministre des droits de l homme	[REDACTED]	-	Email	04/07/23
	Societe Aprodad	[REDACTED]	M	Email	04/07/23
	Urbis Foundation	[REDACTED]	-	Email	04/07/23

E	SOLERGIE		F	Email	04/07/23
	Ecoles-amitie		-	Email	04/07/23
	IFAD-Aguaculture		M	Email	04/07/23
	CAGIA		M	Email	04/07/23
	PADES		F	Email	04/07/23
	Dimension Humaine		F	Email	04/07/23
	Forge sans Frontiere		M	Email	04/07/23
	Action Developpment Plus (ADP)		F	Paper	03/07/23
	C.V.D D'Agbezan		M	Paper	03/07/23
	C.V.D D'Atokodje		M	Paper	03/07/23
	Femme de Wassirou		F	Paper	03/07/23
	Femme de Aikpada		F	Paper	03/07/23
	ONG Foramat		M	Paper	03/07/23
	Comite Villageois Du Developpement		M	Paper	03/07/23
	Jeunesse Kpessi		M	Paper	03/07/23
Tresoriere C.V.D		F	Paper	03/07/23	
F	Gold Standard representative	Star	N/A	Email	04/07/23
G	Concern Health Ghana		M	Email	04/07/23
	United Purpose		M	Email	04/07/23
	Development Association for Renewable Energies			Email	04/07/23
	Myclimate	T.	M	Email	04/07/23
	Global Offset Research		M	Email	04/07/23

	CEDESOL		M	Email	04/07/23
	Lean Management Systems		M	Email	04/07/23
	Promotion Society				

B.1.1. Appropriateness of methods

Email invitations were sent out before the Stakeholder Consultation Meeting to those people using email as a main means of communication. Especially local people were invited through direct written invitations.

B.1.2. Gender Sensitivity

Women’s groups have been taken into the consideration throughout the whole process of stakeholder consultation, and actively participated in the physical meeting of the LSC. The consideration of women participation in the project implementation and management was also raised and answered during the stakeholder consultation. Representatives from women’s groups could be identified and were invited to attend the meeting.

B.1.3. Evidence proving invites took place as stated

Kevin Möller

Von: Kevin Möller <moeller@atmosfair.de>
Gesendet: Dienstag, 4. Juli 2023 18:54
Cc: 'Kevin Möller'
Betreff: INVITATION to a Local Stakeholder Consultation / INVITATION à une consultation des parties prenantes locales
Anlagen: Reply Form.docx; KPI_EN.pdf; KPI_FR.pdf; formulaire de response.docx

Dear Sir or Madam,

The initiators of the project "Grid-Connected solar PV plants in Togo" would like to invite you to the Stakeholder Consultation Meeting in order to inform you about the project activity and the technology. The goal of this meeting is to discuss with local stakeholders all aspects of the project with clear focus on sustainability indicators and climate protection.

The project is an initiative of the German non-profit organization atmosfair gGmbH and the local partner SUNTEC-Togo SARL. This project aims to provide clean and affordable energy to the people of the Togolese Republic.

In order to receive feedback from you on these issues and to hear valuable suggestions and concerns, a Stakeholder Consultation Meeting is organized on

Friday, August 04th 2023, 9:00am
at Kpessi Maison du Roi Akouvi Edem
Kpessi, Region Plateaux

Your presence (or that of your representative) would be highly appreciated, as your active participation will contribute to the success of this meeting.

Please fill in the **reply form** enclosed and send it to lorenzo@suntec-togo.com or moeller@atmosfair.de latest by July 28th, 2023 to help us organise the logistics. Snacks and refreshment will be provided. If you are unable to participate, please feel free to comment on the **Key Project Information** enclosed, we would appreciate to receive your comments by email.

Thank you very much.

Cher Monsieur, Chère Madame,

Les initiateurs du projet "Installations solaires photovoltaïques raccordées au réseau au Togo" souhaitent vous inviter à la réunion de consultation des acteurs afin de vous informer de l'activité du projet et la technologie. L'objectif de cette réunion est de discuter avec les acteurs locaux de tous les aspects du projet en mettant clairement l'accent sur les indicateurs de durabilité et la protection du climat.

Le projet est une initiative de l'entreprise allemande à but non lucratif atmosfair gGmbH et du partenaire local SUNTEC-Togo SARL. Ce projet vise à fournir une énergie propre et abordable à la population de la République togolaise.

Afin de recevoir vos réactions sur ces questions et d'entendre vos suggestions et préoccupations, une réunion de consultation des acteurs est organisée le

Vendredi, Août 04th 2023, 9:00am
à Kpessi Maison du Roi Akouvi Edem
Kpessi, Region Plateaux

Votre présence (ou celle de votre représentant) serait très appréciée, car votre participation active contribuera au succès de cette réunion.

Veuillez remplir le **formulaire de réponse** ci-joint et l'envoyer à lorenzo@suntec-togo.com ou moeller@atmosfair.de au plus tard le 28 juillet 2023 afin de nous aider à organiser la logistique de cet événement. Une collation et des rafraîchissements seront fournis. Si vous ne pouvez pas participer, n'hésitez pas à nous envoyer vos commentaires concernant les **informations clés du projet** ci-joint par e-mail. Cela nous serait d'une grande aide.

Merci beaucoup,
Bien à vous,

Kevin Möller M.A.
Senior Project Developer



atmosfair gGmbH – Harzer Straße 39 - 12059 Berlin
Fon +49 30 1208480-62
moeller@atmosfair.de - www.atmosfair.de

Das Klima wartet nicht – [unterstütze uns jetzt!](#)

B.1.4. Sample content of invites (for each Method above)

See Section B 1.3. as sample of invitation via Email. Please find Sample of the Reply Form after the paper invitation here.

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Reply form

Name : A...

Organization : A...

Email contact : dj...

Phone contact : 00 00 00 00 00

I will attend the stakeholder consultation.

I will not be able to attend the stakeholder consultation. Please keep me updated about the Stakeholder Feedback Round which will take place after the Stakeholder Consultation Meeting.

I will not be able to attend and do not wish to receive further information.

Date : 12 juillet 2023

Signature : [Handwritten Signature]

B.1.5. Description of other Means and methods to provide feedback for those who are not able to join the consultation meeting

atmosfair gGmbH facilitated feedback by providing the Key Project Information and the email contact of the project manager for those who could not attend the physical meeting.

SECTION C. REPORT OF THE CONSULTATION PROCESS

C.1. Date of Meeting

04/08/2023

C.1.1. Justification of why consultation took place after the project start date (retroactive projects only)

N/A

C.1.2. List of participants

Date and Time 04/08/23 at 10am Location Kpessi, Prefecture de l’Est-Mono

93 participants attended the meeting. Names and contact details of participants are redacted due to data protection.

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SUNTEC-TOGO SARL

FORMULAIRE D'INSCRIPTION DES PARTICIPANTS
PARTICIPANTS REGISTRATION FORM

NOM DU PROJET : Installations solaires photovoltaïques raccordées au réseau au Togo
PROJECT NAME : GRID-CONNECTED SOLAR PV PLANTS IN TOGO
NOM DE L'ACTIVITE : Consultation des parties prenantes locales
NAME OF ACTIVITY : LOCAL STAKEHOLDER CONSULTATION
LIEU (LOCATION) : KPESSI /Region Plateaux/ Togo
DATE : Vendredi (FRIDAY), 04.08.2023

No.	PRÉNOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de téléphone [Phone number]	Signature
1.	[Redacted]	M	IFAD-Aqua-culture	[Redacted]	[Redacted]	[Signature]
2.	[Redacted]	F	Selergie-Togo	[Redacted]	[Redacted]	[Signature]
3.	[Redacted]	M	Journaliste le Rapet d'Après	[Redacted]	[Redacted]	[Signature]



No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
4	[Redacted]	M	Gestionnaire CAGIA	[Redacted]	[Redacted]	[Signature]
5	[Redacted]	M	Enseignant Ecole Chrétienne	[Redacted]	[Redacted]	[Signature]
6	[Redacted]	M	Agent de Sécurité CAGIA	[Redacted]	[Redacted]	[Signature]
7	[Redacted]	M	Mécanicien	[Redacted]	[Redacted]	[Signature]
8	[Redacted]	F	Revendeuse	[Redacted]	[Redacted]	[Signature]
9	[Redacted]	M	Enseignant Ecole Primaire	[Redacted]	[Redacted]	[Signature]
10	[Redacted]	M	Directeur Général Forge Sans Frontière	[Redacted]	[Redacted]	[Signature]
11	[Redacted]	M	Technicien Batiment	[Redacted]	[Redacted]	[Signature]

No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
12	[Redacted]	M	Conseiller Forge Sans Frontière	[Redacted]	[Redacted]	[Signature]
13	[Redacted]	M	Agriculteur	[Redacted]	[Redacted]	[Signature]
14	[Redacted]	M	Agriculteur	[Redacted]	[Redacted]	[Signature]
15	[Redacted]	M	Cultivateur	[Redacted]	[Redacted]	[Signature]
16	[Redacted]	M	Enseignant Ecole Primaire	[Redacted]	[Redacted]	[Signature]
17	[Redacted]	M	Chauffeur STE AFRICAIN	[Redacted]	[Redacted]	[Signature]
18	[Redacted]	M	Cultivateur	[Redacted]	[Redacted]	[Signature]
19	[Redacted]	M	Le Maire Commune Est	[Redacted]	[Redacted]	[Signature]

No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
20	[Redacted]	M	Diaspora Express	-	[Redacted]	[Signature]
21	[Redacted]	M	Diaspora Express	-	[Redacted]	[Signature]
22	[Redacted]	M	Représentant ONG FORAMAT	-	[Redacted]	[Signature]
23	[Redacted]	M	Relieur Nyamasila	-	[Redacted]	[Signature]
24	[Redacted]	F	Organisation Fondoklassu ADP-Anah	[Redacted]	[Redacted]	[Signature]
25	[Redacted]	M	Vulgarisateur	-	[Redacted]	[Signature]
26	[Redacted]	M	Electrotechnicien natgto@gmail.com	[Redacted]	[Redacted]	[Signature]
27	[Redacted]	F	Cultivatrice	-	[Redacted]	[Signature]



No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
28.	[Redacted]	M	Agent de Proximité Nyanzila	-	9	[Signature]
29.	[Redacted]	M	Chauffeur APPROBAT	-	9	[Signature]
30.	[Redacted]	M	Cultivateur	-	9	[Signature]
31.	[Redacted]	M	Cultivateur	-	9	[Signature]
32.	[Redacted]	F	Revenduse	-		[Signature]
33.	[Redacted]	M	Cultivateur	-	9	[Signature]
34.	[Redacted]	M	Comité Villageois du Développement	-	9	[Signature]
35.	[Redacted]	M	Cultivateur	-	9	[Signature]
No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
36.	[Redacted]	M	Chef Village Agbezang	-	9	[Signature]
37.	[Redacted]	M	Cultivateur	-	9	[Signature]
38.	[Redacted]	M	Cultivateur	-	9	[Signature]
39.	[Redacted]	F	Revenduse	-	8	[Signature]
40.	[Redacted]	M	Secrétaire Jeunesse Kessu	-		[Signature]
41.	[Redacted]	M	Forgeron	-	9	[Signature]
42.	[Redacted]	F	Secrétaire CYD Agbezang	-	9	[Signature]
43.	[Redacted]	M	Président CVD Atokodje	-	9	[Signature]
No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
44.	[Redacted]	M	Cultivateur	-	9	[Signature]
45.	[Redacted]	F	Cultivatrice	-	9	[Signature]
46.	[Redacted]	M	Président CVD	-	9	[Signature]
47.	[Redacted]	M	Volontaire de Production de Communauté	-	9	[Signature]
48.	[Redacted]	M	Président COGES	-	9	[Signature]
49.	[Redacted]	M	Géomètre	-	9	[Signature]
50.	[Redacted]	M	Commerçant	lucienwijasa@gmail.com		[Signature]
51.	[Redacted]	M	Coordonnateur # JKAST	-	9	[Signature]



SUNTEC-TOGO SARL

No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
52.	[Redacted]	M	Chef du Village Ayékpanda		[Redacted]	[Signature]
53.	[Redacted]	F	Mécanique C.V.D.		[Redacted]	[Signature]
54.	[Redacted]	M	Chef du Village Okpokoché		[Redacted]	[Signature]
55.	[Redacted]	M	Secrétaire Chambre des Métiers Kpessi		[Redacted]	[Signature]
56.	[Redacted]	M	Secrétaire Chef Canton de Kpessi		[Redacted]	[Signature]
57.	[Redacted]	M	Soudeur		[Redacted]	[Signature]
58.	[Redacted]	M	Conducteur de bœuf		[Redacted]	[Signature]
59.	[Redacted]	M	Cultivateur		[Redacted]	[Signature]

No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
60.	[Redacted]	M	Soudeur		[Redacted]	[Signature]
61.	[Redacted]	M	Président C.V.D. d'Ayékpanda		[Redacted]	[Signature]
62.	[Redacted]	F	Présidente des Jeunes		[Redacted]	[Signature]
63.	[Redacted]	F	Présidente des Femmes Ayékpanda		[Redacted]	[Signature]
64.	[Redacted]	F	Technician Agricole		[Redacted]	[Signature]
65.	[Redacted]	F	Métre Est-Mono I	jeanakaba@gmail.com	[Redacted]	[Signature]
66.	[Redacted]	M	Chef d'Akpakpati		[Redacted]	[Signature]
67.	[Redacted]	M	Président C.V.D. Elokpé		[Redacted]	[Signature]

No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
68.	[Redacted]	F	Ménagère		[Redacted]	[Signature]
69.	[Redacted]	M	Président C.V.D. Atikpaya		[Redacted]	[Signature]
70.	[Redacted]	F	Présidente des Femmes de Wassimou		[Redacted]	[Signature]
71.	[Redacted]	F	Cultivatrice		[Redacted]	[Signature]
72.	[Redacted]	M	Travailleur FNCPA		[Redacted]	[Signature]
73.	[Redacted]	M	Président de la Coopérative Main de Dieu		[Redacted]	[Signature]
74.	[Redacted]	F	Chauffeur du Maire Est-Mono I		[Redacted]	[Signature]
75.	[Redacted]	M	Président d'Honneur Coopérative Evégnou		[Redacted]	[Signature]



No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
76.	[Redacted]	M	Président CVD de Wassiou		90 [Redacted]	[Signature]
77.	K [Redacted]	M	Président des Jeunes d'Aléyeye		90 [Redacted]	[Signature]
78.	[Redacted]	M	Président CVD d'Aléyeye		90 [Redacted]	[Signature]
79.	[Redacted]	M	Chef du village d'Aléyeye		90 [Redacted]	[Signature]
80.	K [Redacted]	M	Forestier		90 [Redacted]	[Signature]
81.	[Redacted]	M	Chauffeur du Préfet		90 [Redacted]	[Signature]
82.	[Redacted]	M	Bouvier à Kressi		90 [Redacted]	[Signature]
83.	[Redacted]	M	Commerçant		90 [Redacted]	[Signature]
No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
84.	[Redacted]	M	Préf du Village de Wassiou		90 [Redacted]	[Signature]
85.	[Redacted]	M	Cultivateur	-	90 [Redacted]	[Signature]
86.	[Redacted]	M	Cultivateur	-	90 [Redacted]	[Signature]
No.	PRENOM ET NOM [Name]	Sexe [Gender] F/H	Organisation [Organization]	Adresse Email [Email address]	Numéro de telephone [Phone number]	Signature
87.	[Redacted]	M	Cultivateur		90 [Redacted]	[Signature]
88.	[Redacted]	F	Commerçante		90 [Redacted]	[Signature]
89.	[Redacted]	M	Bouvier		90 [Redacted]	[Signature]
90.	[Redacted]	M	Cultivateur		90 [Redacted]	[Signature]
91.	[Redacted]	M	Bouvier		90 [Redacted]	[Signature]
92.	[Redacted]	F	Couturière		90 [Redacted]	[Signature]
93.	[Redacted]	M	Chauffeur		90 [Redacted]	[Signature]
94.						

C.1.3. Pictures from the physical meeting(s) (best practice)



Speaker's panel of LSC



Participants of LSC

C.2. Minutes of physical meeting(s)

The Minutes of the physical meeting dated 04th of August, 2023 followed the agenda below.

Agenda

- 09:00 Welcome from the King of Kpessi
- 09:15 Welcome from the Director and CEO of SUNTEC-TOGO SARL
- 09:25 Message from atmosfair representative
- 09:30 Opening speech by the Governor of the Lakes or his representative
- 10:10 End of the opening ceremony - **Coffee break**
- 10:45 atmosfair and the Gold Standard Certification of the project
- 11:00 Explanation of the project
- 11:15 Clarification of questions about the project
- 12:15 Discussion of likely positive and negative impacts of the project
- 13:30 **Lunch**
- 13:45 Discussion on the mechanism for input & grievance mechanism
- 14:00 Information on next steps and evaluation of the meeting with
- 14:30 End of ceremonies
- 15:00 Optional visit to the project site



2

04/08/2023

atmosfair gGmbH

1. Opening Ceremony & Gold Standard Certification of the project

The meeting started with several opening speeches made by the King of Kpessi, his Majesty AKOUVI, the mayor of the commune of Est-mono Mr. AKABA, the General Manager of SUNtec-Togo Sarl Mr. PRINCE LORENZO, as well as the representative of atmosfair gGmbH Mr. MÖLLER.

To enable participants to understand the purpose of the meeting, Mr. MÖLLER introduced atmosfair as company, the goal and background to certify the project under the Gold Standard (and later on under the new Art.6.4 Mechanism) as well as atmosfair's role within the certification process. Mr. MÖLLER stated, that the objective of this consultation is to put all the stakeholders at the same level of information concerning all the technical and practical aspects of this project.

2. Explanation of the project

The presentation of the project was made by the General Manager of SUNtec-Togo Sarl, Mr. PRINCE LORENZO. He introduced the SUNtec-Togo company as owner and operator of the project and underlined the good cooperation with atmosfair gGmbH as Co-

Investor. According to the presenter, the objectives of this project is to provide solar electricity into the national grid and producing food.



1st Construction Phase: 2 MWp solar PV plant in Kpessi

- first construction phase will take place in the village of Kpessi
- it will cover the implementation of a 2-megawatt solar PV plant on farmland
- the solar PV plant will provide protection to the farmland from the increasingly frequent weather extremes
- the 2 MWp solar PV plant in Kpessi serves two important functions:
 - 1. producing clean electricity
 - 2. producing food
- the construction period of the first construction phase is approx. 1 year
- the planned commissioning date is in the 2nd/ 3rd quarter of 2024



Seite 13

04/08/2024

atmosfair gGmbH

The project starts in Kpessi with a 2 MW photovoltaic solar plant. Four Further projects with the same size and characteristics will be followed in the Region Plateau, Region Kara and Region Central within the next two years. Mr. PRINCE LORENZO explained that shortly after the consultation, two hectares of land in Kpessi will be leveled so that the mounting system and the solar panels can be installed. It should be noted that the solar panels will be mounted at 3 meters in height for agriculture production and processing. This projects goes, he continued, in line with the vision of the Head of State who is to promote agriculture and work for its development in Togo and to ensure that the Togolese farmer is proud.

3. Question and answer session

After the presentation, Mr. PRINCE LORENZO opened the “questions and answer session” to go through a series of questions and answers with the participants. This practice allowed the participants to ask questions of understanding and problems that concern them in the implementation of the project.

These questions included the following:

Mr. W. AGBEGNIGAN (Municipal Councilor to the Mayor of Gnamassila):

1. *Will the connection be made directly by household?*

2. Does SUNtec have individual kits for households?

Response by PRINCE LORENZO:

1. No. The photovoltaic solar project in Kpéssi being on an area of two hectares with a capacity of 2 Megawatts and will be connected to the network of Togo.
2. No. Individual kits are possible, but that will be for another future project.

Mr. A. KOSSI (Farmer):

1. I have a diesel mill maize machine; can this technology allow me to continue my activities?

Response by PRINCE LORENZO:

1. A switch to an electric motor would be necessary. But of course, the electricity produced by the photovoltaic solar plant can easily power an electric mil.

Mr. A. E. DJONDO (President of the Assistant and Development Association, representing the Lac 1 commune):

For the processing of agricultural products as announced, does SUNtec plan to set up processing units or factories?

Response by PRINCE LORENZO:

We will see in the future but for the moment it is just the solar-agri project as presented, that is in progress. However, SUNtec is very interested to include processing factories into the project in a later stage.

After no further questions raised, the participants were asked by Mr. MÖLLER from atmosfair to their opinion about positive and negative impacts of the project.

The infographic is divided into two columns. The left column is titled 'What do you think could be the risks or negative impacts of the project?' and lists four categories: Human Rights, Gender Equality and Women's Rights, Community Health, Safety and Working Conditions, and Cultural Heritage. The right column is titled 'What do you think could be the positive impacts of the project?' and lists five categories: Corruption, Labour Rights/ negative economic consequences, Climate and Energy, Water, and Environment, ecology and landscape. Logos for SUNTEC-TOGO SARL and atmosfair are at the top right. The page number 15, date 04/08/2024, and atmosfair gGmbH are at the bottom.

What do you think could be the risks or negative impacts of the project?

You could think for example of these categories:

- Human Rights
- Gender Equality and Women's Rights
- Community Health, Safety and Working Conditions
- Cultural Heritage

What do you think could be the positive impacts of the project?

- Corruption
- Labour Rights/ negative economic consequences
- Climate and Energy
- Water
- Environment, ecology and landscape

15 04/08/2024 atmosfair gGmbH

Ms. DJONDO and two further participants replied, that they found nothing negative about the project. Ms. KAKAGMA pointed out a positive aspect, namely the reduction of the number of unemployed and the creation of jobs for Togolese youth. Mr. KOFFI said, that the project will fight pollution and reduce disease.

Summary of likely contributions of the project to UN Sustainable Development Goals






2 Zero Hunger

This project will aid Togo in having better food security.



8 Decent Work and Economic Growth

The project will generate employment opportunities for women, men, youths, and persons with disabilities.



7 Affordable and Clean Energy

This project contributes to increase substantially the share of renewable energy in the global energy mix.



9 Industry, Innovation and Infrastructure

The project will support the development of quality, reliable, sustainable, and resilient infrastructures that foster economic and human development.



16
04/08/2023
atmosfair g5mbH





4. Grievance Mechanism

After the explanation of the monitoring plan for the Sustainable Development Goals 7, 8 and 13 by Mr. MÖLLER from atmosfair, Mr. PRINCE LORENZO underlined, that SUNtec is obliged to put a mechanism in place in order to collecting stakeholders concerns. These include a register for recording grievances at the local level in Kpessi at the official hall of the King of Kpessi. Thus, stakeholders can register their concerns and amendments for the improvement of the project in the said register. Furthermore, a grievance book will be placed in the SUNtec office. As for telephone calls, the information will be collected in French and English depending on the language of communication of the caller. For French, the contact number of the General Director of SUNtec in the person of Mr. PRINCE LORENZO was communicated to the participants. And for English, the telephone contacts of Mr. MÖLLER from atmosfair were also communicated to stakeholders for possible needs.

For actors who wish to contact us by internet, the email addresses of Mr. PRINCE LORENZO and Mr. MÖLLER as well as of Gold Standard were provided for possible suggestions and contributions to improve the said solar photovoltaic solar project.

Stakeholders are invited to provide input and file grievances via different channels

	Method chosen	Best practice
   	Continuous Input/ Grievance Expression Process Book Gold Standard contact Telephone access Internet/email access	a book for grievance expression will be placed in the SUNtec-Togo office: Nyekonakpoe 41, avenue Nicolas Grunitzky, Lome / B.P: 80650 Lome and at the official hall of the King of Kpessi help@goldstandard.org SUNtec-Togo Sarl Mr. Kouami Folly KUEGAH +228 90 01 9551 SUNtec-Togo Sarl: lorenzo@suntec-togo.com Atmosfair gGmbH: moeller@atmosfair.de
		made available at the SUNtec-Togo office and directly to each site, checked regularly by SUNtec-Togo Sarl and atmosfair gGmbH comments received via phone calls will be registered in grievance expression book comments received by email will be registered in grievance expression book

18
04/08/2023
atmosfair gGmbH

At the end of the event, the speaker panel thanked the participants for their attendance and discussions. The kKng of Kpessi invited the participants to lunch together and informed that each participant can take a small seedling when leaving.

C.2.1. Minutes of other consultations

N/A

C.3. Assessment of comments from all consultations above

Gender of Stakeholder	Stakeholder comment	Was comment taken into account (Yes/ No)?	Explanation/ Justification (Why? How?)
M	Will the connection be made directly by household?	No	The Project will be connected to the national grid of Togo!

M	Does SUNtec have individual kits for households?	No	Individual kits are possible, but that will be for another future project!
M	Can a diesel mill maize machine be operated with solar technology?	No	A switch to an electric motor would be necessary!
M	Does SUNtec plan to set up processing units or factories?	No	For the moment it is just the Project as presented!

C.3.1. Evaluation forms (best practice)

Name	SOKLOU K.
Gender – Male/Female:	M
What is your impression of the meeting?	I see that the good things are being brought to us.
What do you like about the project?	I love to work in this project.
What do you not like about the project?	-

Name	KASSE P.
Gender – Male/Female:	F
What is your impression of the meeting?	Very good. We want the development.
What do you like about the project?	We want everyone to be good in our Prefecture.
What do you not like about the project?	We don't like problems in this project.
Signature	

Name	TCHADI B.
Gender – Male/Female:	F
What is your impression of the meeting?	This meeting is a good opportunity for us
What do you like about the project?	We want everyone to be good in our Prefecture.
What do you not like about the project?	-
Signature	

Name	LOYA B.
Gender – Male/Female:	M
What is your impression of the meeting?	The meeting is very good because I heard about a new project in Kpessi.
What do you like about the project?	In this project, first of all, I would like the workers of the project to be all from the East-Mono, that our productions processed here and sold at high prices.
What do you not like about the project?	I wouldn't want foreigners as workers in this project, the young people from the East – mono are there.

C.4. Summary of alterations based on comments

N/A

SECTION D. CONTINUOUS INPUT / GRIEVANCE MECHANISM

	Method Chosen (include all known details e.g. location of the book, phone, number, identity of mediator)	Justification of Choice (best practice)
Continuous Input / Grievance Expression Process Book (mandatory)	a book for grievance expression will be placed in the SUNtec-Togo office: Nyekonakpoe 41, avenue Nicolas Grunitzky, Lome / B.P: 80650 Lome and at the official hall of the King of Kpessi	made available at the SUNtec-Togo office and directly to each site, checked regularly by SUNtec-Togo Sarl and atmosfair gGmbH
GS Contact (mandatory)	help@goldstandard.org	
Telephone access (optional)	SUNtec-Togo Sarl Mr. Kouami Folly KUEGAH +228 90 01 9551	comments received via phone calls will be registered in grievance expression book
Internet/email access (optional)	SUNtec-Togo Sarl: lorenzo@suntec-togo.com atmosfair gGmbH: moeller@atmosfair.de	comments received by email will be registered in grievance expression book
Nominated Independent Mediator (optional)	-	-

SECTION E. STAKEHOLDER FEEDBACK ROUND

Please check this box if the project is retroactive and has done only 1 consultation with a physical meeting integrated into the SFR.

E.1. Length of the Feedback Round

Stakeholder Feedback Round		Planned	Actual
Start Date	01/02/2024	<input checked="" type="checkbox"/>	<input type="checkbox"/>
End Date	01/03/2024	<input checked="" type="checkbox"/>	<input type="checkbox"/>

E.2. Summarise how all stakeholders were/will be invited to provide feedback

The Stakeholder Consultation Report together with the Key Project Information will be uploaded to the atmosfair website, where it will be publicly accessible. Attendees of the physical meeting as well as stakeholders who could not attend the meeting will be informed via email.

E.3. Summarise Feedback received, including if any changes in project design were made

N/A

Revision History

Version	Date	Remarks
1.2	5 May 2022	Addition of grouped consultation info, preliminary agenda and section to justify retroactive consultation took place. Minor edits to text.
1.1	14 October 2020	Inclusion of Key Project Information Restructure, new headings and reorder to better match the steps a developer will follow in consultations. Removal of some non-mandatory template tables (Blind Sustainable Development Assessment). Clarification of best practice steps that are non mandatory processes, clarification of mandatory discussion points. Clarification regarding publishing names and that original evaluation forms (optional) and attendance lists (mandatory) should be separate documents. Improved clarity on Stakeholder Feedback round section and procedures for retroactive projects Provision of an accompanying Guide to help the user understand detailed rules and requirements
1.0	14 August 2017	Initial adoption